

AGENDA

Executive Committee

Videoconference OR

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

Friday, November 5, 2021

8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braugher, Vice Chair; Conor Nelan, Secretary; Steve Nass; Michael Wineke

Register in advance for this meeting:

[https://us06web.zoom.us/meeting/register/tJEoc-qgpzljGdwRVTFIHeH3ZjOK0zqq4a70](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tJEoc-qgpzljGdwRVTFIHeH3ZjOK0zqq4a70)

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of October 27, 2021 Executive Committee meeting minutes
7. Approval of October 26, 2021 County Board minutes
8. Communications
9. Final review, discussion and possible action on redistricting map changes following public hearing.
10. Discussion and possible action on tentative future meeting schedule and agenda items.
11. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COMMITTEE MINUTES

October 27, 2021

Executive Committee

1. **Call to Order**

Meeting was called to order by Rinard at 8:30 a.m.

2. **Roll Call**

Members present: Jim Braughler, Vice Chair, Amy Rinard, Chair; Steve Nass; Michael Wineke

Members present via ZOOM: Conor Nelan, Secretary

Others Present: Ben Wehmeier, County Administrator; Supervisor Anita Martin, J. Blair Ward, Corporation Counsel; Gerry Kokkonen, Oral Rowland.

Others present via ZOOM: Sarana Stolar, Supervisor Walt Christensen, Ken Eimers; Audrey McGraw, County Clerk; Supervisor Laura Payne, Leslie DeMuth.

3. **Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes

5. **Public Comment**

Christensen commented on Board Rules and County Board Orientation and talked about events and meetings that the County Board Supervisors could participate in.

6. **Approval of September 29, 2021 Executive Committee meeting minutes**

Draft minutes were provided for review.

Motion by Nass/Wineke to approve the committee meeting minutes from September 29, 2021 as printed. Motion passed 5-0.

7. **Approval of October 12, 2021 County Board meeting minutes**

Draft minutes were provided for review.

Motion by Wineke/Braughler to approve the County Board committee meeting minutes from October 12, 2021 as printed. Motion passed 5-0.

8. **Communications**

None

9. **Discussion and possible action on amendments to the county board rules**

Wehmeier said that we should plan to distribute a draft of the proposed amended County Board Rules so the County Board can review and comment. Rinard will send out an email asking if anyone has any board rule comments. A draft of the proposed changes to the Board Rules will be available in December. No action taken.

10. **Update, discussion and possible action on Jefferson County Redistricting Plan for Public Hearing**

The Public Hearing is scheduled for November 3rd at 7:00 p.m. Maps approved by our municipalities, except for Town of Sullivan, were provided for review. Town of Sullivan will approve their plan on Tuesday, November 2nd. Wehmeier went over the information regarding our communities and talked about some of the adjustment that were made.

Motion by Braughler/Wineke to approve the revised maps for the Public Hearing. Motion passed 5-0

11. **Discussion and possible action on County Board orientation**

The County Board orientation is traditionally held after the election takes place. Staff is looking for guidance on what should be offered at this orientation. The candidates will be put on the email list, so they get current information. Any ideas should be sent to Ben. This will be discussed at the next meeting. No action taken.

12. Discussion on updating the Strategic Plan

Wehmeier said that a lot of things have been accomplished in our Strategic Plan. The plan should be reviewed, future action items should be developed, and updates could be done as needed. No action taken.

13. Update on County Board web portal

Rowland gave an update on the web portal. The mileage will automatically calculate, only assigned committees will be show, the monthly salary will automatically be included in the total. The committee likes this program, and the goal is to have it ready to test in December. No action taken.

14. Financial Reports (YTD)

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

15. County Administrator's monthly report

Wehmeier gave a verbal Report highlighting the following: building project meetings, design, phasing planning, work on bond sale, Discover Wisconsin marketing campaign, school discussions on collaboration, pharmaceutical lawsuit; meeting with courts, UW Regional based candidate interviews. No action taken.

16. Convene in closed session pursuant to state statute 19.85 (1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to conduct the County Administrator's annual review.

Motion by Braughler/Wineke to convene in closed session. Roll call passed.

17. Reconvene in open session to take possible action on items discussed in closed session.

Motion by Wineke/Nelan to reconvene in open session.

Motion by Nass/Braughler to give next step increase, COLA bonus as well as professional advancement money because he met and exceeded the committee's expectations. Motion passed.

18. Discussion and possible action on tentative future meeting schedule and agenda items

Public Hearing on Redistricting will be held on November 3rd at 7:00 p.m. and Executive Committee meeting on November 5, 2021 at 8:30 a.m. to review public comments. Next regular meeting is scheduled for November 24th at 8:30 a.m.

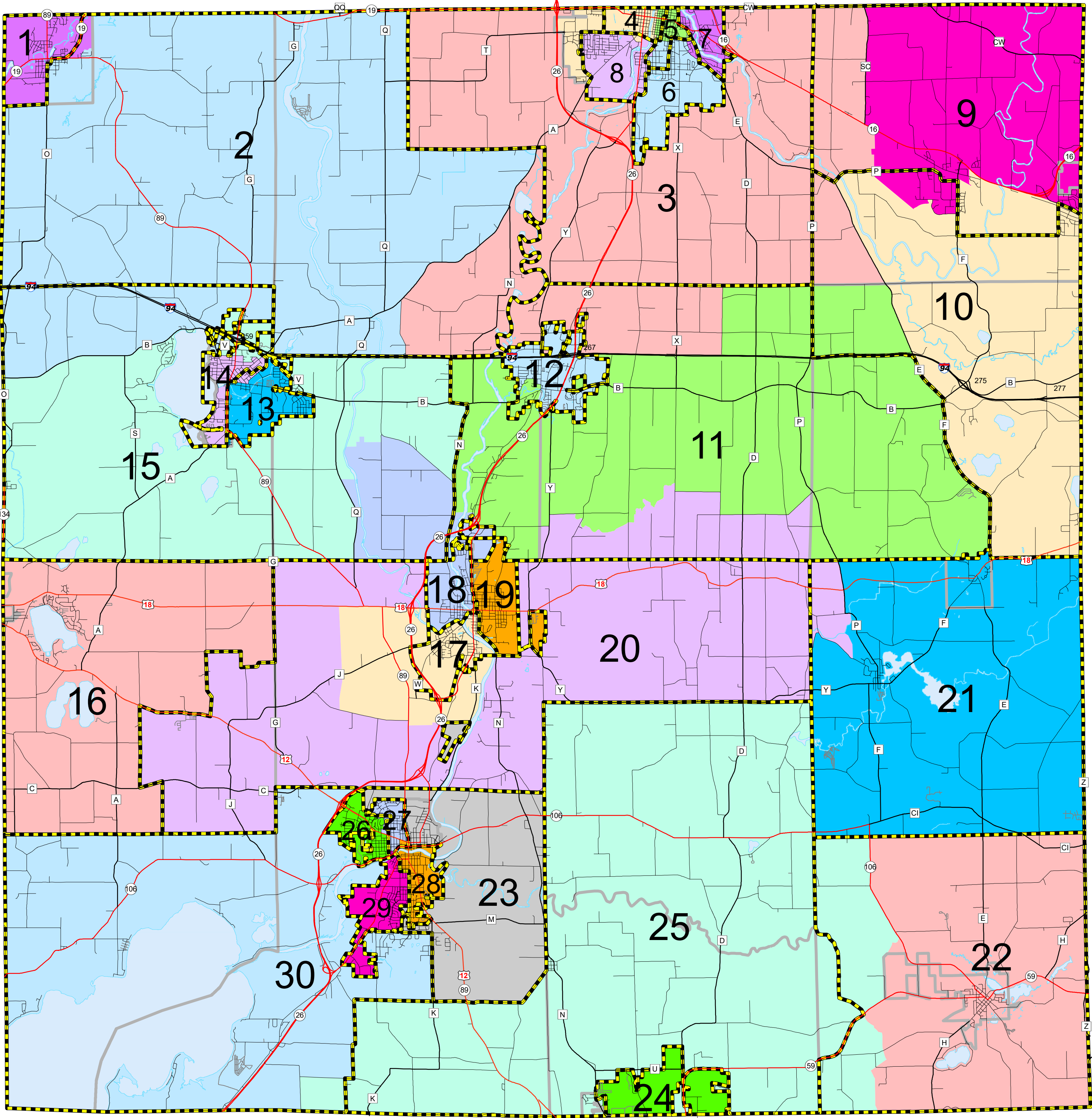
Agenda Items:

2. Approval of October 27, 2021 Executive Committee minutes
3. Approval of October 26, 2021 County Board minutes
4. Approval of November 9, 2021 County Board minutes
5. Financial Reports
6. County Administrator's Monthly Report
7. Discussion and possible action on changes to the board rules
8. Discussion and possible action on County Board Supervisor Orientation

Adjourn

Motion by Nass/Nelan to adjourn at 11:10 a.m. Motion passed.

Map 1: 2021 Jefferson County Final Supervisory District Plan



Legend

2021 Supervisor Districts

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

2011-2021 Supervisory District Boundary

N

E

S

W

2

1

0

2 Miles

Compiled by the Jefferson County Land Information Office - October 2021

Table 1: 2021 Supervisory District Populations

Ideal Population = 2830

Target Deviations Between -10% and +10%

District	Population	Deviation	Percent Deviation	Is Contiguous	Compactness	Population18	White	Black	Hispanic	Asian	American Indian	Pacific Islander Or Hawaiian	Other	Multi-Other
1	2921	91	3.22%	TRUE	0.58	2239	2255	69	518	38	23	0	16	2
2	2856	26	0.92%	FALSE	0.41	2262	2569	28	159	37	30	2	27	4
3	2879	49	1.73%	FALSE	0.22	2350	2654	27	113	29	16	4	33	3
4	2950	120	4.24%	FALSE	0.22	2245	2319	73	445	38	36	2	33	4
5	2959	129	4.56%	TRUE	0.62	2043	2363	76	424	33	43	0	14	6
** 6	3009	179	6.33%	TRUE	0.35	2368	2616	32	250	45	22	2	28	14
7	2850	20	0.71%	TRUE	0.49	2037	2341	136	238	30	59	2	38	6
8	2906	76	2.69%	TRUE	0.59	2252	2554	30	223	28	29	0	38	4
9	2836	6	0.21%	TRUE	0.61	2086	2683	16	67	28	17	2	23	0
10	2789	-41	-1.45%	TRUE	0.49	2089	2576	22	83	33	46	2	24	3
11	2814	-16	-0.57%	TRUE	0.25	2262	2610	16	97	18	38	0	33	2
12	2898	68	2.40%	TRUE	0.12	2173	2343	54	353	65	36	0	44	3
13	2912	82	2.90%	TRUE	0.34	2145	2587	24	212	30	30	0	25	4
14	2904	74	2.61%	TRUE	0.19	2245	2619	40	123	44	36	2	29	11
*** 15	2669	-161	-5.69%	FALSE	0.18	2079	2448	21	121	20	37	2	10	10
16	2768	-62	-2.19%	TRUE	0.49	2269	2586	25	67	22	27	0	35	6
17	2773	-57	-2.01%	TRUE	0.52	2089	2156	84	445	28	35	0	21	4
18	2830	0	0.00%	TRUE	0.43	2207	2384	42	294	20	47	1	39	3
19	2743	-87	-3.07%	TRUE	0.27	2240	2361	8	188	14	29	0	140	3
20	2673	-157	-5.55%	FALSE	0.15	2251	2445	14	120	28	15	3	41	7
21	2886	56	1.98%	TRUE	0.66	2346	2694	20	83	15	36	2	34	2
22	2799	-31	-1.10%	TRUE	0.69	2246	2514	16	202	4	40	1	18	4
23	2804	-26	-0.92%	FALSE	0.22	2247	2431	47	231	17	39	3	30	6
24	2889	59	2.08%	FALSE	0.19	2637	1948	186	597	108	21	8	16	5
25	2740	-90	-3.18%	TRUE	0.33	2161	2381	21	213	40	42	4	35	4
26	2722	-108	-3.82%	TRUE	0.16	2096	2349	40	173	69	29	0	58	4
27	2736	-94	-3.32%	TRUE	0.41	2134	2392	39	205	27	35	0	37	1
28	2736	-94	-3.32%	TRUE	0.21	2177	2320	31	290	25	32	1	35	2
29	2727	-103	-3.64%	TRUE	0.2	2045	2085	62	464	36	37	0	39	4
30	2922	92	3.25%	TRUE	0.32	2329	2742	20	70	23	30	0	31	6

** Supervisory District 6 has the highest population of 3009 and the highest deviation from the ideal population of 6.33%

*** Supervisory District 15 has the lowest population of 2669 and the lowest deviation from the ideal population of -5.69%

Jefferson County

Map 2: 2010 - 2020 Population Change

Municipality Name	Census 2010	Census 2020	Population Change	% Change
T Aztalan	1457	1382	-75	-5.1%
T Cold Spring	727	737	10	1.4%
T Concord	2072	1981	-91	-4.4%
T Farmington	1380	1407	27	2.0%
T Hebron	1094	1043	-51	-4.7%
T Ixonia	4385	5120	735	16.8%
T Jefferson	2178	2067	-111	-5.1%
T Koshkonong	3692	3763	71	1.9%
T Lake Mills	2070	2196	126	6.1%
T Milford	1099	1106	7	0.6%
T Oakland	3100	3231	131	4.2%
T Palmyra	1186	1220	34	2.9%
T Sullivan	2208	2295	87	3.9%
T Sumner	832	846	14	1.7%
T Waterloo	909	867	-42	-4.6%
T Watertown	1975	1933	-42	-2.1%
V Cambridge	109	99	-10	-9.2%
V Johnson Creek	2738	3318	580	21.2%
V Lac La Belle	1	2	1	100.0%
V Palmyra	1781	1719	-62	-3.5%
V Sullivan	669	651	-18	-2.7%
C Fort Atkinson	12368	12579	211	1.7%
C Jefferson	7973	7793	-180	-2.3%
C Lake Mills	5708	6211	503	8.8%
C Waterloo	3333	3492	159	4.8%
C Watertown	15402	14674	-728	-4.7%
C Whitewater	3240	3168	-72	-2.2%
Total	83686	84900	1214	1.5%

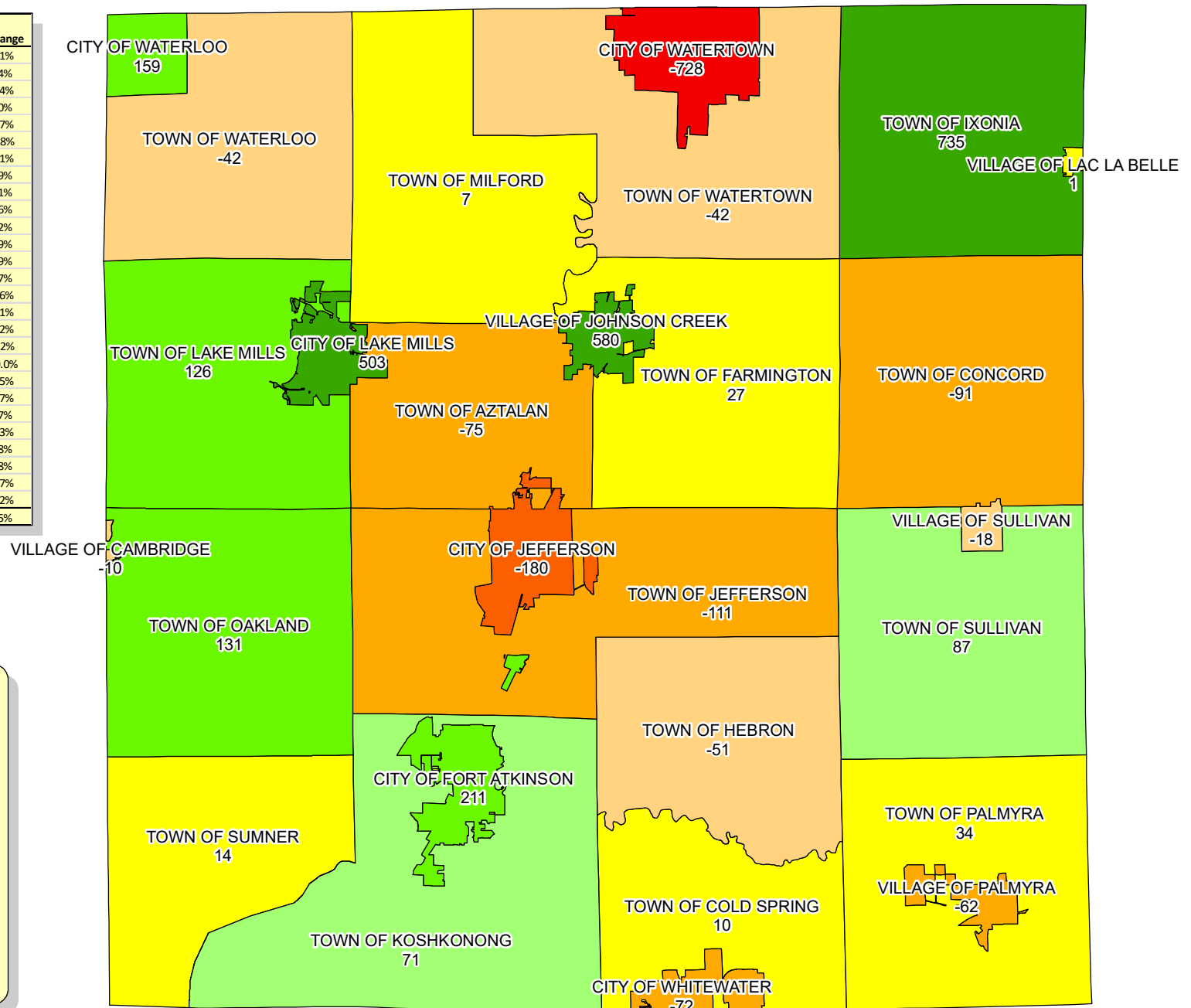


Table 2: Population Change from 2010 - 2021

Municipality	2010	2020	Difference	% Change
T Aztalan	1457	1382	-75	-5.43%
V Cambridge	109	99	-10	-10.10%
T Cold Spring	727	737	10	1.36%
T Concord	2072	1981	-91	-4.59%
T Farmington	1380	1407	27	1.92%
C Fort Atkinson	12368	12579	211	1.68%
T Hebron	1094	1043	-51	-4.89%
T Ixonia	4385	5120	735	14.36%
C Jefferson	7973	7793	-180	-2.31%
T Jefferson	2178	2067	-111	-5.37%
V Johnson Creek	2738	3318	580	17.48%
T Koshkonong	3692	3763	71	1.89%
V Lac La Belle	1	2	1	50.00%
C Lake Mills	5708	6211	503	8.10%
T Lake Mills	2070	2196	126	5.74%
T Milford	1099	1106	7	0.63%
T Oakland	3100	3231	131	4.05%
T Palmyra	1186	1220	34	2.79%
V Palmyra	1781	1719	-62	-3.61%
T Sullivan	2208	2295	87	3.79%
V Sullivan	669	651	-18	-2.76%
T Sumner	832	846	14	1.65%
C Waterloo	3333	3492	159	4.55%
T Waterloo	909	867	-42	-4.84%
C Watertown	15402	14674	-728	-4.96%
T Watertown	1975	1933	-42	-2.17%
C Whitewater	3240	3168	-72	-2.27%
Total	83686	84900	1214	1.43%

Table 3: 2021 Supervisory District Representation

District #	Municipality	Wards	District #	Municipality	Wards
1	City of Waterloo	Ward 1	10	Town of Concord Town of Ixonia	Ward 1
		Ward 2			Ward 3
		Ward 3			Ward 4
		Ward 4			
2	Town of Milford	Ward 1	11	Town of Concord	Ward 2
	Town of Lake Mills	Ward 2		Town of Farmington	Ward 1
	Town of Waterloo	Ward 1		Town of Aztalan	Ward 2
	City of Waterloo	Ward 5		Village of Johnson Creek	Ward 1
3	Town of Watertown	Ward 1	12	Village of Johnson Creek	Ward 2
		Ward 2			Ward 3
	Town of Milford	Ward 2			Ward 4
	Town of Farmington	Ward 2	13	City of Lake Mills	Ward 2
	Town of Ixonia	Ward 6			Ward 4
4	City of Watertown	Ward 9			Ward 6
		Ward 11			Ward 7
		Ward 12	14	City of Lake Mills	Ward 3
5	City of Watertown	Ward 13			Ward 5
		Ward 14			Ward 8
		Ward 15	15	City of Lake Mills Town of Lake Mills	Ward 1
6	City of Watertown	Ward 18			Ward 1
		Ward 19		Town of Aztalan	Ward 3
		Ward 20			Ward 1
7	City of Watertown	Ward 16	16	Town of Oakland	Ward 1
		Ward 17			Ward 2
8	City of Watertown	Ward 10		Village of Cambridge	Ward 3
		Ward 21			Ward 1
		Ward 22	17	City of Jefferson	Ward 6
9	Town of Ixonia	Ward 1			Ward 7
		Ward 2			Ward 8
		Ward 5			Ward 9
	Village of Lac LaBelle	Ward 1			Ward 4
			18	City of Jefferson	Ward 3
					Ward 4
					Ward 5
					Ward 3
				Town of Aztalan	

District #	Municipality	Wards	District #	Municipality	Wards
19	City of Jefferson	Ward 1 Ward 2 Ward 10	29	City of Fort Atkinson	Ward 5 Ward 6
20	Town of Jefferson	Ward 1 Ward 2 Ward 3	30	Town of Koshkonong	Ward 4 Ward 5 Ward 6
	Town of Oakland	Ward 4		Town of Sumner	Ward 1
	Town of Farmington	Ward 3			
	Town of Sullivan	Ward 4			
21	Town of Sullivan	Ward 1 Ward 2 Ward 3			
	Village of Sullivan	Ward 1			
22	Town of Palmyra	Ward 1			
	Village of Palmyra	Ward 1 Ward 2			
23	Town of Koshkonong	Ward 1 Ward 2			
	City of Fort Atkinson	Ward 8			
24	City of Whitewater	Ward 12 Ward 13			
25	Town of Cold Spring	Ward 1			
	Town of Hebron	Ward 1 Ward 2			
	Town of Koshkonong	Ward 3			
	Town of Palmyra	Ward 2			
	City of Whitewater	Ward 11			
26	City of Fort Atkinson	Ward 1 Ward 2			
27	City of Fort Atkinson	Ward 3 Ward 4			
28	City of Fort Atkinson	Ward 7 Ward 9			